

Van Wert City Schools
District Office
205 W Crawford St
Van Wert OH 45891
419-238-0648 – Office
419-238-3974 – Fax

New Student Registration KG - 12th Grade

Student Name _____

Registering for What Grade _____ School Year _____

Start Date Van Wert City Schools _____

Required Documents:

Copy of Birth Certificate

Copy of Immunization Records

Copy of Custody Papers (if applicable)

Proof of Residency (in the Van Wert City School District) for parent or legal guardian

Completed forms can be dropped off or mailed to the school building your child will be attending:

Kindergarten - Early Childhood Center, 1120 Buckeye Dr. (off E. Ervin Rd.) - Phone 419-238-0384

Grades 1-5 - VW Elementary School, 10992 State Route 118 South - Phone 419-238-1761

Grades 6-8 - VW Middle School, 10694 State Route 118 South - Phone 419-238-0727

Grades 9-12 - VW High School, 10708 State Route 118 South - Phone 419-238-3350

When the school is in receipt of registration forms, parent/guardian will receive an email from Final Forms, our online forms and data management service, instructing them to follow the link to set up a login and password. Parent/Guardian will then complete the online forms. The Final Forms link can also be found on our website, vwcs.net, under Parents – Final Forms.

The student will not be officially registered until the parent/guardian completes the above process.

If you have any questions regarding Student Registration, please do not hesitate to call the school.

Thank You.

Van Wert City Schools Registration Form

Male Female

Student Last Name *First Name* *Full Middle Name*

Address City/State/Zip (_____) Primary Phone Number

Father's Name Address (if different from Student) (_____) Phone Number

Employer (_____) Work Number

Mother's Name Address (if different from student) (_____) Phone Number

Employer (_____) Work Number

Primary Email Address

Child's Birthdate Place of Birth (City) Grade 2021-2022

Mothers Maiden Name

Has your child ever registered at or attended Van Wert City Schools ___ Yes ___ No

Check the Language that You Speak in Your Home:

English Spanish Other (specify) _____

Race/Ethnic Category:

- White, Non-Hispanic
- Black, Non-Hispanic
- Multiracial
- Hispanic/Latino
- Asian
- American Indian/Alaskan Native
- Native Hawaiian/Other Pacific Islander

Is the student of Hispanic/Latino heritage? Yes No

(Hispanic/Latina means a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

Special Services:

Is your child on an IEP? ___ Yes ___ No
Is your child on a 504 Plan? ___ Yes ___ No

Van Wert City Schools
Parental Consent for Records

Name of Student _____ Grade _____

School District and Building Last Attended _____

Last Day in Attendance at Previous School _____

School's Address _____

City _____ State _____ Zip _____

School's Phone Number _____ School's Fax Number _____

You are authorized to release all appropriate school records to:

Van Wert Early Childhood Center(PS–KG)

Attn: School Secretary
1120 Buckeye Dr
Van Wert Oh 45891
419-238-0384 (Office)
419-238-2137 (Fax)

Van Wert Elementary School (1-5)

Attn: School Secretary
10992 St Rt 118
Van Wert OH 45891
419-238-1761 (Office)
419-238-5055 (Fax)

Van Wert Middle School(6-8)

Attn: School Secretary
10694 St Rt 118
Van Wert OH 45891
419-238-0727 (Office)
419-238-7166 (Fax)

Van Wert High School(9-12)

Attn: School Secretary
10708 St Rt 118
Van Wert OH 45891
419-238-3350 (Office)
419-238-0526 (Fax)

Specific records/data to be released:

- Attendance records
- Birth Certificate
- Custody/court placement documentation
- Health & Immunization records
- Individualized Education Program (IEP)
- Multi Factored Evaluations/Psychological Evaluations
- Social Security Card
- Standardized test scores
- Transcript of grades and credits earned

Parent/Guardian Signature

Date